



Soon to be hot off the press!

Plan to Protect® Safeguarding Guide for Children, Youth and Adults
(Church Edition)

Check out what is new in the 2022 manual from the previous manual!

1-877-455-3555

Contents	2007	2022
<i>PROTECT THROUGH AWARENESS</i>		
Letter from a Pastor	X	X
Call to Action This is a testimony and call to action from a victim of abuse within a church setting.		X
Understanding Child Abuse	X	X
Understanding Adult Abuse This is new and defines the different forms of abuse that happen to adults.		X
Recognizing the Predator		X
Who is a Safe Person? Voice of the Victim as to who they identify as a safe person in their lives.		X
Understanding the Church's Responsibility	X	X
Understanding the Legal Perspective This has been updated	X	X
Understanding the Insurance Industry Standards This has been updated	X	X
Responsibility of the Board This new section provides draft Board Motions which relate to safeguarding.		X
<i>PROTECT THROUGH IMPLEMENTATION</i>		
Implementing Plan to Protect In the new manual we have included a Risk Assessment and an extended Implementation Strategy	X	X
Plan to Protect Committee Over the years we found that most churches delegated Plan to Protect® to someone one in children's ministry. The burden of this responsibility and the different gifts and skills needed often became a hardship. Too often safeguarding was only managed well in children's ministry and not being upheld in youth ministry. By having a committee, the tasks are delegated to appropriate functions and there is greater buy-in from the whole church.		X
<i>PROTECT THROUGH RECRUITMENT AND SCREENING</i>		
Human Rights and Discrimination Policies on avoiding discrimination within a ministry setting		X
Recruitment and Screening Process	X	X
Qualifications for Ministry	X	X
Ministry Application Form	X	X
Reference Checks	X	X
Interview	X	X
Criminal Record Checks	X	X

Screening of Youth Policies on the screening process for minors that help in children's ministry.		X
Red Flags and Disqualifiers What should you be watching for when you screen Ministry Personnel?		X
Plan to Protect® Training	X	X
Code of Conduct and Covenant of Care		X
Approval Process	X	X
<i>PROTECT THROUGH DOCUMENTATION MANAGEMENT</i> THIS IS A WHOLE NEW SECTION OF THE MANUAL		
Plan to Protect® Program Maintenance		X
Documentation What document should you keep?		X
Documentation Storage and Retention How should the documents be stored?		X
Personal Information and Privacy	X	X
<i>PROTECT THOROUGH TRAINING</i>		
Types of Training	X	X
Vibrant and Creative Training How to keep your training new and different?		X
Qualified Trainers What makes someone qualified to be a trainer?		X
Plan to Protect® Training Resources		X
Tips for Trainers Tips for trainers to overcome common challenges with training?		X
Restrictions and Parameters for Training Plan to Protect® copyright guidelines and license for training		X
<i>PROTECT THROUGH PROGRAM DEVELOPMENT</i>		
<i>GENERAL PROTECTION PROCEDURES FOR THE CHURCH</i>		
Administrative Policies		X
Planning for Safety	X	X
Supervision of Ministry Personnel	X	X
Lifestyle		X
Ministry Personnel Identification	X	X
Registration and Compliance to Privacy Acts	X	X
Attendance	X	X
Outside User Groups		X

Misconduct and Accountability How to reduce the risk of church scandals of fallen leaders?		X
Disciplinary Action of Ministry Personnel Progressive Steps of Discipline		X
Personal Interactions	X	X
Occasional Observers	X	X
Bullying	X	X
Harassment and Discrimination	X	X
Discipline and Classroom Management	X	X
Counselling and Pastoral Care		X
Gift Giving		X
Dating (Intimate Relationships)	X	X
Home Visits		X
Hospital and Nursing Home Visits		X
Disabilities and Personal Support Workers		X
Gender Identity How to create a safe and welcoming environment for individuals who do not identify with their gender of birth. Policy includes making reasonable accommodations without compromising your understanding of Scripture.		X
Health and Safety	X	X
Severe Allergies	X	X
Immunizations		X
Drug and Alcohol Use Policies on the use of drugs and alcohol while serving in ministry.		X
Inclement Weather		X
Missing Person		X
Lockdown	X	X
Fire and Emergency Evacuation		X
Technology Concerns	X	X
Online Forums and Gatherings Safety precautions for doing ministry online.		X
Social Media	X	X
Internet and Computer Use	X	X
Photography and Video Recording	X	X
Facility Precautions		X

Modifying Your Facility	x	x
Security Systems and Cameras		x
High Risk Activities		x
Transportation	x	x
Off-site Event Planning	x	x
Shared Activities with other Organizations and Churches		x
Home Groups		x
Special Events		x
Shower and Locker Room	x	x
Overnight Trips and Housing	x	x
Billeting and Hosting	x	x
<i>CHILD PROTECTION PROCEDURES</i>		
Ratios	x	x
Proper Display of Affection	x	x
Child to Child Sexual Play or Abuse		x
Washroom Guidelines	x	x
Receiving and Releasing Children	x	x
<i>YOUTH PROTECTION PROCEDURES</i>		
Physical Contact	x	x
Ratios	x	x
Mentoring	x	x
Youth to Youth Sexual Activity		x
Youth Ministry Issues Self Injury, Suicidal Ideation	x	x
<i>ADULT PROTECTION PROCEDURES</i> THIS IS A WHOLE NEW SECTION OF THE MANUAL		
Physical Contact		x
Protecting Refugees and New Immigrants		x
Assisting the vulnerable with Personal Care		x
Mentoring and Pastoral Care		x
Shelters, Recovery and Rehabilitation Ministries		x
Violence and Harassment		x
Financial Aid		x

<i>REPORT AND RESPONSE</i>		
<i>REPORTING ABUSE</i>		
Hearing an Allegation or Suspicion of Child Abuse	x	x
Reporting Child Abuse	x	x
Hearing an Allegation or Suspicion of Abuse Against an Adult		x
Reporting and Responding to an Allegation of Abuse or Harassment Against an Adult		x
Assessing and Investigating an Allegation or Suspicion of Abuse	x	x
Protecting Confidentiality and Dignity of the Victim and the Accused	x	x
Spiritual Abuse		x
Whistleblower Policy		x
<i>RESPONSE TO ABUSE</i>		
Spiritual Response and Counsel for the Victim	x	x
Spiritual Response and Discipline for the Accused or Convicted	x	x
Media Relations	x	x
Ongoing Investigation	x	x
Offender's Policy		x
<i>CONCLUSION</i> The conclusion includes the 18 key findings from Melodie's doctoral thesis on the healing journey of victim-survivors of sexual abuse.		x
<i>APPENDICES</i> We have added numerous new appendices to the manual		